

# **2023 Brown Pre-College Application Guide for the Providence Public School District**



**BROWN**  
Division of Pre-College  
and Undergraduate Programs

# 2023 PPSD Application Guide



## Welcome to Brown Pre-College!

Our Summer 2023 application is now open. We are thrilled to expand the reach of our scholarship funds to Providence Public School District students. Our goal is to provide challenging college-level courses paired with educational, social and extracurricular experiences that prepare students for their next steps both in and out of the classroom.

Please use this guide to help navigate the application process for you and your students. Additional resources can be found on our website on the [Scholarships](#) pages.

We are always available if questions arise at [precollegepartnerships@brown.edu](mailto:precollegepartnerships@brown.edu).

We look forward to working with you!

### 2023 Programs Offered

**Summer@Brown On-Campus or Online**

**Brown Leadership Institute On-Campus or Online**

**BELL: Alaska, Eastern Sierra and Rhode Island**

**BEE: Berlin, Rome, Segovia, and Washington D.C.**

**STEM For Rising 9th and 10th Graders**

**Pre-Baccalaureate**

### 2023 PPSD Deadlines

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PPSD Scholarship Application Deadline	May 5, 2023
Brown Pre-College Application Deadline	May 12, 2023



## Things To Consider When Preparing Students To Apply

**PROGRAM PREFERENCE:** All students apply to Brown Pre-College. Students may indicate a program preference within the application. Indicating a program preference does not guarantee registration in a specific course or program.

**WRITING SAMPLE:** Students should consider our two prompts and choose one to create a thoughtful 250-500 word essay prior to starting their application. Prompts can be found on the [Apply](#) page of our website.

**GRADE REPORTS:** Students will provide two years of academic grade reports; the current year up to date of submission and one previous year (even if this is 8th grade). Unofficial transcripts like report cards or progress reports are accepted.

**QUALIFICATIONS:** Generally, we are looking for high-achieving students with As and Bs on their transcript. However, students will be reviewed holistically and those who do not fit this grade profile may demonstrate achievement using an optional recommendation or supplemental essay to tell us more about their academic history.

**NO APPLICATION FEE IS REQUIRED:** Confirmed PPSD students will have their application **fee waived automatically**. PPSD scholars are not required to pay an application fee or deposit.

## Let's get started...

The application is available at [precollege.brown.edu](https://precollege.brown.edu). New students will need to create an account.

**Note:** Students should use a personal email address and should refrain from using their school email address.

Students can then login anytime with the email and password they used to create the account. A login link is available on our homepage for return visits. Should they lose their password, students can click “Forgot Password” or contact [precollege@brown.edu](mailto:precollege@brown.edu).

Once an account is created applicants can start a new application within the student portal by clicking the “Complete Your Application” button and then “Start a new application”.

Applicants will be prompted to select a few options from a drop-down menu. The Application Type is “Pre-College”. The Term is “Summer 2023”.

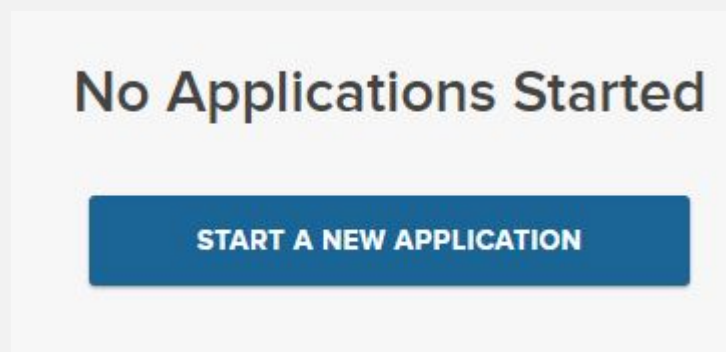
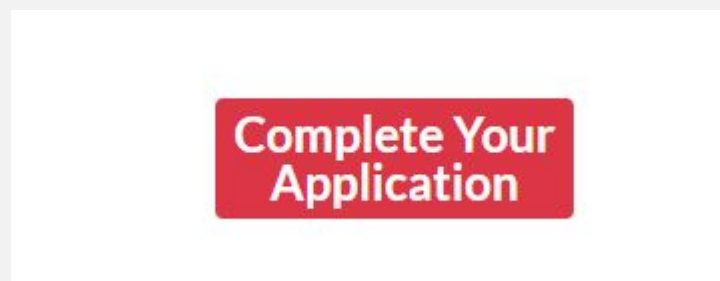
Student Sign In

Student Email

Password

**SIGN IN**

Create an Account | Forgot Password | Contact Us



**New Application**

What year do you expect to graduate high school?  
Please select one

Application Type  
Please select one

Term  
Please select one

**START APPLICATION**

# Application Components

Students will complete the first sections of the application (shown at right) by answering the questions and filling in their personal information.

Students can elect to share more information about their gender identity or pronouns here. Please be sure to read the help text to know where and when this information will be reflected.

Click “No File Selected” to upload a transcript. Transcripts should be in JPG or PDF format and under 20mb in size. Clicking **+ ADD ATTACHMENT** will create a new upload field if a student needs to upload multiple grade reports. Do this once for the current year and once for the previous year.



Would you like to share information about your pronouns or gender identity?

**Sharing your pronouns is optional.** If you provide your pronouns they may be used when we are communicating with parents, teachers, or recommenders. If admitted, your pronouns may be shared with Pre-College instructors and Student Life staff. If you are not comfortable with those listed knowing your pronouns, you do not need to share them at this time. **Enrolled students will have an additional opportunity to share/update their pronouns during the onboarding process.**

Please select the pronoun(s) most salient to your identity. (Hold ctrl to select more than one option)

- he/him/his
- she/her/hers
- they/them/theirs
- Please ask me

**Sharing your gender identity is optional.** If you provide your gender identity it may be available within your Student Portal. If you provide your gender identity it may be shared with Student Life staff and professional staff. If you are not comfortable with those listed knowing your gender identity, you do not need to share this information at this time. **Enrolled students will have an additional opportunity to share/update their gender identity during the onboarding process.**

Please submit the most recent grades from the 2022-2023 academic year. Grade submissions **must be in English, contain your full name** and have **the school year and term represented**. If your transcript is not in English, you must provide a translation by a certified translator. Acceptable submissions may include, but are not limited to:

- Unofficial transcript,
- Report card,
- Progress report,
- Mark sheets,
- Screenshot of grades from a school portal (remember, it must show your full name!), or
- Narrative assessment.

Please also be sure to include an explanation of the grading scale used by the school(s) if different from the U.S. grading system.

You may upload additional attachments by clicking the “Add Attachment” button. Please be advised, if you do not submit all required grades, you may be asked later for this material, which can cause the review of your application to be delayed.

If your academic year aligns more closely with the calendar year, please upload all of the grades from the most recently completed school year (2022).

Upload Current Grades - Max File Size 20MB

- No file selected

This field is required.

**+ ADD ATTACHMENT**



# Application Components

Students will be prompted to submit their 250-500 word essay. They are welcome to copy and paste their essay into the text box. Though formatting may look compressed from the original essay if pasted, it will appear in its intended format when reviewed by our team.

Students will also have the opportunity to provide additional information about their academic record that may not be reflected in their grades or essay. For example, an explanation for inconsistent grades or specific circumstances they would like the Admissions team to consider.

Applicants will select whether or not they choose to waive their right to view their letter of recommendation, should they choose to submit one.

Please submit a **250-500 word** essay responding to **one** of the following prompts:

Describe an experience, accomplishment or challenge that made you grow as a student. In what ways do you hope to continue your educational and personal growth at Brown Pre-College?

**OR**

Our students come from a number of unique backgrounds and communities. Tell us something about your identity or background that has motivated or shaped your educational journey. In what ways do you hope to continue that journey at Brown Pre-College?

- Essay Response (250 - 500 Words)
- Would you like to provide additional information on circumstances or qualifications that isn't reflected in other aspects of your application?  
Please select an option

Would you like to provide additional information on circumstances or qualifications that isn't reflected in other aspects of your application?

- Yes

Please share your additional information here

The Family Educational Rights and Privacy Act of 1974 and its amendments guarantee students access to educational records concerning them, including recommendations. As such, you can review letters of recommendation and assessments after you enroll and attend the program. Students are, however, permitted to waive their right to access this information. Although the choice is completely up to you, some teachers will not provide recommendations for students who do not waive their right to view the material.

I wish to waive the right to access such letters of recommendations.

- No

**CONTINUE**

# Application Components

Recommendations are **not** required. To choose to submit a recommendation, select “Yes” and follow the prompts to include the recommender’s name and email. Applications will **not** be reviewed until we receive a recommendation, if elected.

Students will be asked to select which type of experience they are most interested in (on-campus, online, etc.) and to indicate their primary fields of academic interest. These interests do not guarantee enrollment in an area of study.

When students select studying on campus, they will be offered a few programs to choose from. Please note if a student selects **Language In Context: English**, they will only be eligible to enroll in Language in Context: English courses designed for students who need additional English language support.

Recommendations are **optional**; however we strongly suggest you ask a teacher, mentor, counselor, or community member to submit a recommendation if you are:

- Interested in the Summer@Brown program or Leadership Institute and will be under the age of 15 as of June 19, 2022
- Interested in the STEM for Rising 9th and 10th Graders program and will be under the age of 14 as of June 19, 2022
- Interested in any of the Brown Environmental Leadership Lab programs
- Interested in any of the Location-Based programs
- And/or have inconsistent grades — any grades of C or below

If you select yes below, you will be prompted to provide the name and email address of a recommender. Your application will not be reviewed until this recommendation has been received.

Would you like to submit the name and email address of a teacher, mentor, counselor, or community member, that can attest to your academic and leadership skills, to provide a recommendation?

- No

All programs offer unique courses and experiences. Please consider what type of experience you'd like to have this summer and answer the following questions. If admitted, you will be eligible to register for open courses within any program as long as you meet minimum eligibility requirements. **This selection does not indicate enrollment in a course if your application is accepted. If accepted, you will need to pay the \$300 non-refundable deposit, then enroll in a course through your student portal.**

- You can experience Brown Pre-College in many different ways. Which experience are you most interested in?

Please select an option

- Primary Academic Interest

Please select an option

Secondary Academic Interest

Please select an option

CONTINUE

All programs offer unique courses and experiences. Please consider what type of experience you'd like to have this summer and answer the following questions. If admitted, you will be eligible to register for open courses within any program as long as you meet minimum eligibility requirements. **This selection does not indicate enrollment in a course if your application is accepted. If accepted, you will need to pay the \$300 non-refundable deposit, then enroll in a course through your student portal.**

- You can experience Brown Pre-College in many different ways. Which experience are you most interested in?

On Brown's campus in Providence, Rhode Island

- What program are you planning to participate in?

Please select an option

Please select an option

- Summer@Brown
- Brown Leadership Institute
- Language in Context: English

# Application Fee Waiver

Students will have an opportunity to provide feedback on the application.

The following questions are used solely to improve our marketing and application processes. Responses to these questions have no bearing on admission decisions or the application review process.

- How did you hear about us?  
Please select an option
- Overall, I found this application easy to complete.  
Please select an option

We welcome you to provide any additional thoughts you may have on completing our application. (255 character maximum)

**CONTINUE**

PPSD students will **not** need to submit an application fee to apply. Once a student responds “Yes” to requesting a fee waiver, they will also need to select that they attend a PPSD school, as pictured.

- Would you like to request a fee waiver?  
Yes
- I would like to request an application fee waiver for the following reason:  
Please select an option  
Please select an option  
My school offers need-based school-wide free lunch.  
I have been approved for need-based free or reduced lunch for the current academic year.  
I am a partner nominee through an official Brown Partner Organization. (click to see list of approved organizations)  
**I attend a school in the Providence Public School District (Providence, RI).**  
I am the dependent of a benefits-eligible Brown University employee who has been employed by the University

Next, students select their PPSD school from the drop-down list and click “Continue”.

- Please select your school  
Please select an option  
**Please select an option**  
360 High School  
Central High School  
Classical High School  
DelSesto Middle School  
Dr. Jorge Alvarez High School  
E-Cubed High School  
Esek Hopkins Middle School  
Gilbert Stuart Middle School  
Hope High School  
Juanita Sanchez Educational Complex  
Mt. Pleasant High School  
Nathanael Greene Middle School



# Submitting the Application

After a student has selected their PPSD school, their application is almost complete. Their “Amount Due” will display \$0.00 and they can click “Submit Your Application”.

A dark-themed progress indicator showing 99% COMPLETE. Below the progress bar, a table lists: Application Fee : \$50.00, Discount : (\$50.00), and Amount Due : \$0.00. A blue progress bar shows 100% completion. A red button at the bottom says 'SUBMIT YOUR APPLICATION'.

The student will be asked to verify their information, electronically sign, and submit the application. If a student’s application displays 99% complete in their portal, it is typically because they didn’t complete the final verification step.

Verify & Submit

**Please type your name below, which will serve as your electronic signature.**

**The application form may take a minute to process. Please click the Verify & Submit button once.**

I verify all is true and correct

Electronic Signature \_\_\_\_\_

**BACK TO APPLICATION**    **VERIFY & SUBMIT**

Students will be able to track the progress of their application and fee waiver request within the student portal. Fee waivers are typically processed within 24-72 hours.

Overall Application Status: **In Progress**

Application Requirements

- ✔ Application Form
- ✘ Application Fee Waiver Request: Under Review



## Enrollment Process

Students will be alerted when an admission decision is ready within their student portal via email. Accepted students will need to view their admission decision and indicate their intention to enroll. Their deposit fee will be automatically waived. If a student is asked to submit a deposit to register it is an error. **Please do not submit payment and contact us.**

## Ongoing Communication

We will be providing links to rosters of your applicants during the application, enrollment and onboarding phase of the process to assist you with tracking.

If you have questions about rosters please contact us at [precollegepartnerships@brown.edu](mailto:precollegepartnerships@brown.edu).

**Thank you!**